



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

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Comprehensive guidelines on Complaint Handling Mechanism-Part 13

Protection for Whistleblowers:

1. The PIDPI Resolution dated 21.04.2004 provides for the following provisions for protection of Whistle Blowers: -
 - a. Clause 6 - If any person is aggrieved by any action on the ground that he is being victimized due to the fact that he had filed a complaint or disclosure, he may file an application before the designated agency i.e. CVC, seeking redressal in the matter, who shall take such action as deemed fit. The designated agency may give suitable directions to the public servant or the public authority concerned as the case may be.
 - b. Clause 7 - Either on the application of the complainant, or on the basis of the information gathered, if the designated agency is of the opinion that either the complainant or the witnesses need protection, the designated agency shall issue appropriate directions to the Government authorities concerned.
 - c. Clause 11 - In the event of the identity of the informant being disclosed in spite of the designated agency's directions to the contrary, the designated agency is authorised to initiate appropriate action as per extant regulations against the person or agency making such disclosure.

2. The Commission, after receipt of representation (s) from Whistle Blowers about threat to their life, takes up the matter with the Ministry of Home Affairs, the Nodal Agency, to undertake the responsibility of providing security cover to the genuine Whistle Blowers. On the advice of the Ministry of Home Affairs, State Government /UTs have appointed Nodal Officers and details of such officers nominated by State Governments are furnished to the Commission from time to time by the Ministry of Home Affairs.
3. As regards protection against victimisation or harassment within the organisation, the Commission forwards such complaints of Whistle Blowers to the CVO of the organization concerned for appropriate action.

Supervision and Monitoring of Designated Authority

- a. Clause 11A of PIDPI Resolution dated 14.08.2013 (amendments) provides that the Central Vigilance Commission shall supervise and monitor the complaints received by the Designated Authorities. A report on PIDPI complaints received by Designated Authorities, including cases of alleged harassment/victimisation received, are required to be sent to the Commission by the CVOs of the respective Ministries/ Departments.

Advisory Issued to Management for systemic improvement by Vigilance

Scrutiny of Purchase Order for Restrictive Condition in Tender:

- a. The Technical eligibility condition should be clearly specified on requirement of supply and should be common to all bidders irrespective of last supplier in MOIL Ltd.
- b. Technical criteria should be based on the major requirement of machineries/items in case of combined tenders or different criteria may be given for individual requirement e.g. 3 Ton and 4 Ton requirement.

Scrutiny of Work Order for Restrictive Condition in Tender:

The guidelines of Department of Expenditure, CVC, MSME, DPE etc. should be followed in pre-qualification criteria & in evaluation of tenders. The CTE wing of CVC has given the following guidelines on Prequalification Criteria (PQ) of Tender which are to be followed:

- i. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.
- ii. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: -
 - a. Three similar completed works costing not less than amount equal to 40% of the estimated cost.
Or
 - b. Two similar completed works costing not less than amount equal to 50% of the estimated cost.
Or
 - c. One similar completed work costing not less than amount equal to 80% of the estimated cost.
- iii. Definition of "similar work" should be clearly defined.

In addition to above, the criteria regarding satisfactory performance of works, personnel, establishment, plant, equipment etc. may be incorporated according to the requirement of the Project.

Gist of important circular published by CVC

Circular No:	Subject:	Details:
22/10/22 Dt: 25.10.2022	Rotation of officials working in sensitive posts-Reg.	<ul style="list-style-type: none"> • The commission has been emphasizing on the effective implementation of Preventive Vigilance Mechanism by Identification of sensitive posts and rotational transfer of officials holding sensitive posts for eliminating the scope of developing vested interest by the officials and indulging in corrupt activities. • Keeping in view the above objective, the commission has issued guidelines from time to time directing organisations to identify sensitive posts and ensure periodical rotational transfer of officials working on such sensitive posts by reviewing and updating the list of sensitive posts at regular intervals. • For reviewing of the existing lists of sensitive posts and to identify new areas/posts as sensitive, the commission has desired that : <ul style="list-style-type: none"> ➤ The CVO, in consultation with the CMD of the organisation should undertake an exercise to identify sensitive posts in their organisation. ➤ An exercise to review and identify sensitive posts may be conducted after interval of every three years ensuring that the officials holding sensitive posts are transferred /posted out from such posts as per the prescribed time limits. ➤ Compliance of the above guidelines should be intimated to the Commission, by the CVO in the QPRs being submitted by them.



Inspection by CVO, MOIL at Tirodi Mine

MODUS OPERANDI OF FINANCIAL FRAUDSTERS - Part 10

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of financial fraudsters for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making financial transactions and their activities in social media, it is reproduced below:

Fraud Through Email

A fraudster sent an email to Raju, impersonating his friend Ramesh, asking for financial help for his medical emergency.

Raju pays the amount immediately without verifying the email ID or account details.

A day later, Raju called Ramesh to enquire about his health.

Ramesh: "Hello Raju, I am fine. How are you? You've called me after a very long time."

Raju: "Hey Ramesh, how are you? I hope you are fine now."

Ramesh: "My email is Ramesh.bohra@gmail.com; someone tricked you by using a similar-looking name."

Raju: "But it had the name Ramesh Bohra and the mail ID Ramesh.bohra@gmail.com"

Raju was in shock after knowing this. His act of kindness made him a victim to a fraudster due to his negligence. He should have verified the email ID.

Do's:

- ✓ Verify with the person concerned before making any payment based on the email received.
- ✓ Verify the email ID.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>

Don'ts:

- ✗ Don't make payments on receiving requests from random emails or similar-looking email ids.

VIGILANCE DEPARTMENT, MOIL LIMITED

"MOIL BHAWAN", 1A, KATOL ROAD,
NAGPUR-440013. PBX :0712-2806100

Website : www.moil.nic.in CIN : L99999MH1962GOI012398

Toll free No. : 18002333606

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